

INSTRUCTIONS TO THE SPONSOR

THINGS THE SPONSOR SHOULD KNOW

A sponsor may be a student applicant's family member, friend, a religious organization or any other agency. The Affidavit of Sponsorship is a statement made by the sponsor that assures the United States government and Jefferson Community and Technical College that the student applicant will not become a public charge in the United States and will not become destitute while studying at JCTC.

By submitting a signed affidavit, the sponsor has promised to provide the student applicant with yearly financial support specified in the affidavit. The sponsor also has promised that all documents of evidence of income and resources are true, correct, and verifiable.

The sponsor must understand that the Affidavit of Sponsorship is binding for each year the student applicant attends JCTC unless the student applicant submits a new Affidavit of Sponsorship from a different sponsor.

SUPPORTING EVIDENCE

The Affidavit of Sponsorship is complete ONLY if the following information is attached:

- **Original bank statement(s):** The sponsor must attach original bank statement(s) from his or her banking institution that show(s) a combined total equal to or more than the U.S. dollar amount promised in the Affidavit of Sponsorship. The bank statement(s) must include the following information:
 - The bank's complete name and address,
 - The Sponsor's name and local address,
 - A current balance of at least the amount promised in the Affidavit of Sponsorship, and
 - Authentication by a bank official.
- **Original statement from the sponsor's employer:** This statement must be on company stationery, verify that the sponsor is employed, and include the following information:
 - The sponsor's name and local address, and
 - The date of hire and nature of employment.

If the sponsor is self-employed, the sponsor must submit a copy of his or her most recent filed income tax form, or a report of commercial rating concern.

If the sponsor is providing information on investments, the following information must be included:

- Date of deposit,
- Amount, and
- Date of maturing/vesting.

ESTIMATED EXPENSES

The following is a detailed description of Jefferson Community and Technical College's estimation of the cost of tuition and living for the academic year of 2009 to 2010. Charges can change at any time.

Tuition, Books, and Fees

Tuition: \$425 X 12 credit hours X 2semesters = \$10,200

Books: \$400 semester X 2 semesters = \$800

Fees: \$30 X 2 semester = \$60

Total: \$11,060.00

Living Essentials

Room & Board: \$6952

Personal: \$800

Transportation: \$1940

Total: \$9692.00

Grand Total: \$20,752.00

The student must provide proof that he or she has immediate access to financial support for one year of expenses and that, barring unforeseeable circumstances, financial support will be available for all additional years of study.